

City of Tea  
Regular Meeting  
August 15, 2011

A regular meeting of the Tea City Council was held at Tea City Hall on August 15, 2011 at 6:00 p.m.

Mayor John Lawler called the meeting to order at 6:02 p.m. with the following members present: Sidney Munson, Brian Fowlds, Chuck Ortmeier, Herman Otten, Joe Weis and Todd Boots. Also present was Finance Officer Dawn Murphy, Administrative Assistant/Economic Development Director Jenni White, Police Chief Brian Ketterhagen, Utility Superintendent Thad Konrad, Planning & Zoning Administrator Kevin Nissen and City Engineer Jason Kjenstad.

**AGENDA. MOTION 11-173. MOTION** by Boots, seconded by Weis to approve the August 15, 2011 agenda. All members voted AYE.

**2012 BUDGET.** The council began working on the 2012 Budget.

**AMEND AGENDA. MOTION 11-174. MOTION** by Boots, seconded by Weis to amend the agenda to add a re-plat of Spencer Heights Addition. All members voted AYE.

**MINUTES. MOTION 11-175. MOTION** by Weis, seconded by Ortmeier to approve the August 1, 2011 minutes. All members voted AYE.

**CUP PUBLIC HEARING.** As this was the time set, Mayor Lawler opened the public hearing for a conditional use permit for a home salon at 320 S. Byron. The planning board recommended approval with the following conditions: only members of the family residing on the premises may be employed; may sell products to clients only; and the business will generate visits 2-3 days a week. There were no comments for or against the application. **MOTION 11-176. MOTION** by Fowlds, seconded by Munson to approve the Conditional Use Permit, as recommended by the planning board, to operate a home salon for Laura Hejl, 320 S. Byron, Lot 12, Block 3, Hammerstrom's Addition. All members voted AYE.

**HERITAGE PARKWAY (HWY 111) UPDATE.** Top soil will be placed and pavement makings this week; Action Electric is pulling street light wire and will be setting lights mid next week; median landscaping will be done when the irrigations system goes in. Additional asphalt will be placed at the NW corner of Heritage Parkway (Hwy 111) and 106 to help with the turning radius.

**HWY 111 IMPROVEMENT PROJECT PAY REQUEST. MOTION 11-178. MOTION** by Boots, seconded by Ortmeier to approve Pay Request 24 to Friessen Construction for the Hwy 111 Improvement Project in the amount of \$83,775.47 all members voted AYE.

**HAGEDORN INDUSTRIAL ADDITION SITE PLAN.** Kevin presented the site plan for Lot 1, Block 4 of Hagedorn Industrial Addition to construct a 4,800 sq ft building. **MOTION 11-179. MOTION** by Ortmeier, seconded by Weis to approve the site plan for Leon Olson, Lot 1 Block 4 of Hagedorn Industrial Addition. Members Munson, Ortmeier, Weis, Otten and Boots voted AYE. Member Fowlds abstained. Motion carried.

**PUBLIC HEARING 1<sup>ST</sup> READING OF ORDINANCE 212.** As this was the time set, Mayor Lawler opened the public hearing for the 1<sup>st</sup> reading of Ordinance 212, Rezone of Lot 10, Block 2 of Howling Ridge Addition. There were no comments from the public. The second reading will be held at the September 6, 2011 meeting.

**KERSLAKE PLAT. MOTION 11-180. RESOLUTION 11-08-12. MOTION** by Fowlds, seconded by Otten to approve the following resolution. All members voted AYE. BE IT RESOLVED by the City Council of the City of Tea, South Dakota, that the plat known and described as Lots 1B and 1C, Block 5 of Kerslake 2<sup>nd</sup> Addition, to the City of Tea, Lincoln County, South Dakota, lying within the platting jurisdiction limits of the City of Tea, South Dakota is hereby approved and the City Finance Officer of the City of Tea, South Dakota, is hereby directed to endorse on such plat a copy of this resolution and certify the same thereon. Dated this 15<sup>th</sup> day of August, 2011.

John M. Lawler, Mayor

ATTEST: Dawn R. Murphy, Finance Officer

**BRIAN ST. CONSTRUCTION PLANS. MOTION 11-181. MOTION** by Fowlds, seconded by Boots to approve the Brian St. Extension Construction Plans from the West entrance to the East entrance of Pizza Ranch. All member voted AYE.

**SPENCER HEIGHTS REPLAT. RESOLUTION 11-08-13. MOTION 11-182. MOTION** by Otten, seconded by Ortmeier to approve the following resolution. All members voted AYE. BE IT RESOLVED by the City Council of the City of Tea, South Dakota, that the plat know and described as Lots 9A, 10A and 11B, Block 3, Spencer Heights Addition to the City of Tea, Lincoln County, South Dakota, lying within the jurisdictional limits of the City of Tea, South Dakota is hereby approved and the City Finance Officer of the City of Tea, South Dakota, is hereby directed to endorse on such plat a copy of this resolution and certify the same thereon. Dated this 15<sup>th</sup> day of August, 2011

John M. Lawler, Mayor

ATTEST: Dawn R. Murphy, Finance Officer

**APPOINTMENT OF ZONING OFFICER.** Carly Parlet has resigned from the Planning & Zoning Board therefore leaving the zoning officer position open. Jan Clary will preside as Planning & Zoning Board President. **MOTION 11-183. MOTION** by Fowlds, seconded by Otten to table the appointment of the zoning officer until next meeting to look further into the Planning & Zoning Board By-Laws and procedures. All members voted AYE.

**APPOINTMENT OF POLICE CHIEF.** The appointment of police chief was inadvertently left off during the regular appointments. **MOTION 11-184. MOTION** by Boots, seconded by Fowlds to appoint Brian Ketterhagen as Chief of Police. All members voted AYE.

**REDISTRICTING CONTRACT.** The City needs to redistrict due to the new census numbers being released. **MOTION 11-185. MOTION** by Fowlds, seconded by Weis to approve the contract with SEACOG to redistrict the City of Tea for 4 hours at no cost and \$50 per additional hour. All members voted AYE.

**COMMITTEE REPORTS.** Thad has received a quote to apply spray insulation within the police department roof. Thad will plug the gaps with wooden triangular spacers then spray foam will be added. Thad will be moving left over black dirt from the Hwy 111 project to the park in Howling Ridge Addition. Human Society contract will be discussed at the next meeting. Due to Labor Day the next regular meeting will be held Tuesday, September 6, 2011.

**2012 BUDGET.** The council continued to work on the 2012 budget and held the first reading. The second reading will be held at the September 6, 2011 meeting.

**MOTION 11-186. MOTION** by Weis, seconded by Boots to adjourn at 9:33 p.m. All members voted AYE.

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John M. Lawler, Mayor

ATTEST:

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Dawn R. Murphy, Finance Officer

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