

City of Tea  
Regular Meeting  
November 1, 2010

A regular meeting of the Tea City Council was held at Tea City Hall on November 1, 2010 at 5:30 pm.

Mayor John Lawler called the meeting to order at 5:30 pm with the following members present: Sidney Munson, Chuck Ortmeier, Herman Otten (arrived at 5:35 pm), Joe Weis and Todd Boots. Also present was Finance Officer Dawn Murphy, Planning & Zoning Administrator Kevin Nissen, Administrative Assistant/Economic Development Director Jenni White, Utility Superintendent Thad Konrad, City Engineer Jason Kjenstad and Police Chief Brian Ketterhagen. Councilmember Brian Fowlds was absent.

**AGENDA. MOTION 10-210. MOTION** by Weis, seconded by Boots to approve the November 1, 2010 agenda. All members voted AYE.

**MINUTES. MOTION 10-211. MOTION** by Ortmeier, seconded by Weis to approve the October 18, 2010 minutes. All members voted AYE.

**WARRANTS. MOTION 10-212. MOTION** by Weis, seconded by Boots to approve the November 2010 warrants. All members vote AYE. At this time member Herman Otten arrived. Warrants will be listed at the end of the minutes.

**HIGHWAY 111 UPDATE.** Sewer work continues north of Hwy 111 for the foreseeable future; Sidewalk is being stalled between Figzel Ct. and Kevin Dr.; Action Electric will begin pulling wire for the street lights next week from 1<sup>st</sup> St. to Brian St.; Hwy 111 from Brain St to 1<sup>st</sup> St. is anticipated to be open to traffic by the 15<sup>th</sup> of November.

**HWY 111 IMPROVEMENT PROJECT PAY REQUEST. MOTION 10-213. MOTION** by Ortmeier, seconded by Weis to approve Pay Request 13 to Friessen Construction for the Hwy 111 Improvement Project in the amount of \$242,399.55. All members voted AYE. At this time, 5:35, Councilmember Otten arrived.

**TEA SPORTS COMPLEX PAY REQUEST. MOTION 10-214. MOTION** by Boots, seconded by Ortmeier to approve Pay Application 1 to Dakota Land Sod for the Tea Sports Complex Project, in the amount of \$95,081.32. All members voted AYE.

**DRAINAGE ASSESSMENT. MOTION 10-215. RESOLUTION 10-11-21. MOTION** by Weis, seconded by Ortmeier, to approve the following resolution. All members voted AYE. **A RESOLUTION PROVIDING FOR CITYWIDE PROPERTY DRAINAGE FEE.** WHEREAS, the City of Tea has adopted Ordinance No. 96 providing for city wide property drainage fee; and WHEREAS, said Ordinance allows the annual revision of the unit finance charge by the governing body of the City of Tea, NOW, THEREFORE, BE IT RESOLVED by the Governing body of the City of Tea, South Dakota, to establish a unit financial charge of \$.00025882. Dated this 1<sup>st</sup> day of November 2010.

John Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer.

**ROAD MAINTENANCE ASSESSMENT. MOTION 10-216. RESOLUTION 10-11-22. MOTION** by Weis, seconded by Ortmeier to approve the following resolution. All members voted AYE. **A RESOLUTION PROVIDING FOR ANNUAL STREET ASSESSMENT.** WHEREAS, the City of Tea pursuant to SDCL 9-45-38 may levy annually for the purpose of maintaining and repairing street surfacing or pavement; and WHEREAS, the City of Tea believes it necessary and appropriate to maintain its streets, NOW, THEREFORE, BE IT RESOLVED by the City Common Council of the City of Tea, as follows: 1. Designation of lots to be assessed. Pursuant to SDCL 9-45-38, all lots in the City of Tea fronting and abutting a street shall be assessed on the front foot basis; 2. Amount of Assessment. There shall be levied upon all lots fronting and abutting a street forty cents (\$.40) per front foot. Front foot means the actual front of the premises as established by the buildings thereon recorded title and use of the property regardless of the original plat; 3. Assessment. The City Finance Officer is directed to add such assessment to the general assessment against the property and certify the assessment together with the regular assessment to the county auditor to be collected as municipal taxes for general purposes. 4. Assessment subject to review. The assessment is subject to review and equalization the same as assessments or taxes for general purposes. Dated this 1<sup>st</sup>, day of November 2010.

John Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

**MOWING ASSESSMENTS. MOTION 10-217. MOTION** by Otten, seconded by Boots to approve the following 2010 mowing assessments. All members voted AYE.

PARCEL	LEGAL DESCRIPTION	AMOUNT
240.59.01.006	Tea-Otten Add., Lot 6, Block 1	\$1,100.00
240.47.11.011	Tea-Prairie Trails Add., Lot 11, Block 11	\$ 440.00
240.44.04.013	Atkins Heights Add., Lot 13, Block 4	\$ 440.00
240.70.06.016	Tea-Zelmer 2 <sup>nd</sup> Add., Lot 16, Block 6	\$ 220.00
240.44.07.011	Tea-Atkins Height Add., Lot 11, Block 7	\$ 220.00
240.25.02.006	Tea-Fritz Add., E 70' Lots 5 & 6 Block 2	\$ 220.00

**SIDEWALK ASSESSMENT. MOTION 10-218. RESOLUTION 10-11-23. MOTION** by Otten, seconded by Ortmeier to approve the following resolution. All members voted AYE.

**A RESOLUTION APPROVING SIDEWALK IMPROVEMENT ASSESSMENT.** WHEREAS, the owner of the property legally described as Tea-Eichmeiers Sub Division, Lot 3, Block 2 failed to install sidewalks as required by Resolution 05-02-03; AND WHEREAS the City of Tea hired and paid for the improvements; NOW THEREFORE BE IT RESOLVED that there is hereby levied pursuant to SDCL 9-46, a Sidewalk Improvement Assessment in the amount of \$2,049.66 covering the following property: Tea-Eichmeiers Sub Division, Lot 3, Block 2; BE IT FURTHER RESOLVED that the assessment will be collected under Plan One and will become due and payable at the office of the Lincoln County Treasurer in five installments, together with interest at five percent (5%) per annum as of November 1, 2010. Dated this 1<sup>st</sup> day of November 2010.

John M. Lawler, Mayor

ATTEST: Dawn R. Murphy, Finance Officer

**ORDINANCE 205.** The council held the 2<sup>nd</sup> reading of Ordinance 205. **MOTION 10-219. MOTION** by Boots, seconded by Weis to approve and adopt Ordinance 205, An Ordinance Amending Chapter 6, Section 6.01 Alcoholic Beverages, (f) Times When On-Sale Service Prohibited and (g) Times When Off-Sale Service Prohibited. All members voted AYE. The Ordinance will be published separately.

**EMPLOYEE HOLIDAY.** Councilmember Weis would like to add the day after Thanksgiving and Christmas Eve as paid holidays for the city employees. This will be discussed further during employee review time.

**COMMITTEE REPORTS.** Police Chief Ketterhagen is working on a policy and procedures manual; the Lake Francis Home Owner Association would like to burn the grass on the center island of the lake, which would violate the city burning ordinance. It was the consensus of the council not to allow the burning.

**MOTION 10-220. MOTION** by Boots, seconded by Weis to adjourn at 5:50 p.m. All members voted AYE.

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John M. Lawler, Mayor

ATTEST:

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Dawn R. Murphy, Finance Officer

**CITY OF TEA  
 WARRANTS PAID NOVEMBER 1, 2010**

**FINANCE 4142**

A & B Business Equipment	1/5 copier maintenance	7.21
AB Dick	1/5 copier maint	16.95
Best Western Ramkota	SDML Conference	252.00
Brown & Saenger	1/4 supplies	49.47
First National Bank	PSB Bond Payment (2nd Penny Sales Tax)	70,870.00
First National Bank	2010 Revenue bond interest	19,868.58
First National Bank	2010 SA Agent Fee	300.00
Government Finance Officers Assoc.	GAARF News Letter	85.00
HDR Engineering	Sept Svcs	3,675.13
Independent Publishing	Publishing	723.44
Murphy, Dawn	Mileage	261.00
SDML Workman's Comp Fund	2011 Contribution	524.54
Wellmark Blue Cross/Blue Shield	November insurance	2,174.28

**PLANNING & ZONING 4650**

A & B Business Equipment	1/5 copier maintenance	7.21
AB Dick	1/5 copier maint	16.95
Brown & Saenger	1/4 supplies	49.47
Independent Publishing	Publishing	33.17
Kloster, Sterling	2 months Inspections	1,802.98
Lincoln County ROD	File plat	63.00
Nissen, Kevin	Mileage	298.88

**GOVERNMENT BUILDINGS 4192**

Alltel	Cell phone	141.68
City of Tea	High flow meter Sep	32.00
City of Tea	Low flow meter Sep	69.10
City of Tea	Water Sep 200 W. Maple	34.20
City of Tea	Water Sep 510 S. Main	46.70
Dells Eleectric Inc.	Repair outside lights	804.01
Knology	Maint Bldg	82.19
Knology	City Hall (internet, fax, phone)	259.79
Mid American Energy	510 S Main	8.00
Mid American Energy	600 E. 1st St.	29.89
Mid American Energy	200 W. Maple	8.00
The Tessman Company	Fertilize City Hall	144.55
Xcel Energy	Maint Bldg	190.60
Xcel Energy	City Hall/Fire Dept	924.50
Xcel Energy	200 W. Maple	87.17

**PUBLIC SAFETY 4210**

Alltel	Cell phones	177.09
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Bob's Lock & Key	Change locks	74.30
City of Tea	Sept water	32.50
Green Eggs & Ram	Repair computer	120.00
Ketterhagen, Brain	Reimburse for supplies	86.57
Knology	Telephone	367.58
Mid American Energy	Services	11.75
SDML Workman's Comp Fund	2011 Contribution	6,285.13
Sioux Falls Two Way Radio	Repair camera	187.50
Tea True Value	Supplies	35.39
Velvet Uniforms	Clothes	890.45
Xcel	120 S. Main	418.96
Xcel	Siren	16.45

**FIRE DEPARTMENT**

SDML Workman's Comp Fund	2011 Contribution EMTs	239.70
SDML Workman's Comp Fund	2011 Contribution Fire Fighters	829.61

**HIGHWAY/STREET 4312**

Action Electric	Repair stop bulb	131.43
Cenex Petroleum	Gasoline	49.39
Dakota Traffic Service	No parking signs/paint cross walks	378.06
Eastern Farmers Coop	Diesel	550.07
Econo Signs	Signs & posts	2,420.19
Geotek	Elsie Ave. soil borings	616.00
Myrl & Roys	Asphalt to patch streets (St. Maint. Fund)	498.50
Northern Truck Equipment	Brake light for freightliner	561.39
Old Dominion Brush	Gutter brooms	454.29
SDML Workman's Comp	2011 Contribution	2,765.10
Southeastern Electric	Main Ave. lights	207.00
Southeastern Electric	272nd St. lights	82.36
Southeastern Electric	Stop light	85.46
Southeastern Electric	St. light repairs	324.57
Tea Pizza Ranch	Pizza for inmates in April	80.24
Tea True Value	Saw/supplies	1,123.49
Tea True Value	Mowing	112.50
Xcel Energy	Street lights	2,652.50
Xcel Energy	Traffic Signal # 1	8.20
Xcel Energy	Traffic Signal #2	9.07

**PARKS/RECREATION 4501**

A & B Business Equipment	1/5 copier maintenance	7.21
A-1 Portable Toilets	Ballfields	560.00
AB Dick	1/5 copier maint	16.95
City of Sioux Falls	Baseball field rubble	68.40
City of Tea	Sept water	51.00
Diamond Vogel	Painter and paint	2,188.75
Eastern Farmers Coop	Fertilize	612.18
Enviro Master Inc.	TP	37.76
Menards	Drain tile for trees	96.00

South Eastern Council of Governments	Bicycle Trail Master Plan	2,698.23
Tea Park & Recreation	Background checks	1,060.00
The Tessman Company	Spray	137.80
Xcel Energy	Lights	27.99
Xcel Energy	Batting Cage	29.94
Xcel Energy	Tennis Court	8.20

**WATER 601**

A & B Business Equipment	1/5 copier maintenance	7.21
AB Dick	1/5 copier maint	16.95
Brown & Saenger	1/4 supplies	49.47
Cenex Petroleum	Gasoline	49.39
City of Sioux Falls	Bacteria Test	168.72
Hofer, Allen & Lavinne	Water deposit refund	13.65
Johnson-Miller, Tara	Water deposit refund	63.30
Lewis & Clark Rural Water	FY10 quarter 1 lobby fees	1,871.75
Lewis & Clark Rural Water	6,780,000 Oct usage	14,426.20
Moller, Melissa & Doug	Water deposit refund	36.05
Mosterd, Amy & Aaron	Water deposit refund	9.61
Myrl & Roys	Asphalt for valve boxes	128.50
SD One Caall	1/2 locates (2 months)	80.47
SDML Workers Comp Fund	2011 contribution	1,523.81
Sioux Falls Two Way Radio	Repair meter reader	25.98
Southeastern Electric	Lewis & Clark building	56.04
Xcel Energy	2nd St. tower	9.09
Xcel Energy	Brian St. tower	21.05
Xcel Energy	Rural water vault	24.38

**SEWER 604**

A & B Business Equipment	1/5 copier maintenance	7.22
AB Dick	1/5 copier maint	16.99
American Engineering Testing Inc.	Lagoon samples	201.60
Brown & Saenger	1/4 supplies	49.48
Cenex Petroleum	Gasoline	49.40
SD One Caall	1/2 locates (2 months)	80.48
SDML Workers Comp Fund	2011 contribution	1,241.30
Southeastern Electric Coop	High Pointe lift station	64.80
Xcel Energy	Lagoon blowers	1,093.37
Xcel Energy	W 5th St. lift station	63.00
Xcel Energy	S. Lift station	367.69

**HWY 111 PROJECT**

HDR Engineering	Services	22,143.16
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**TEA POT DAY**

JD'S House of Trophies	Ma/Pa Teapot plaque	207.97
Premier Pyrotechnics	2011 Fireworks	5,000.00

**3RD PENNEY 211**

HD Waterworks	Winterizing plugs	73.81
Johanneson, Vanessa	Reimburse for LG training	335.00
Mid American Energy	Services	19.26
SD State Treasurer	Sales Tax	274.02
SDML Workman's Comp Fund	2011 Contribution	2,446.81
Xcel Energy	Pool	411.79

187,153.61

OCTOBER PAYROLL

DEPARTMENT	GROSS			TOTAL
	PAY	SS/MED	RETIRMENT	
Legislative 4111	4,860.00	371.82		5,231.82
Executive 4121	2,400.00	183.60		2,583.60
Finance 4142	3,369.60	257.78	202.18	3,829.56
Public Safety 4210	18,016.73	1,378.24	1,102.23	20,497.20
Highway/Streets 4311	3,787.98	289.79	227.28	4,305.05
Planning & Zoning 4650	4,295.63	328.62	257.74	4,881.99
Water Distribution 4334	3,787.98	289.79	227.28	4,305.05
Water Clerk 4335	819.27	62.68	49.16	931.11
Sewer Administration 4321	3,789.04	289.86	227.35	4,306.25
Sewer Sanitary Clerk 4322	816.51	62.70	49.18	928.39
<b>TOTAL OCTOBER PAYROLL</b>	<b>38,682.74</b>	<b>2,959.46</b>	<b>2,342.40</b>	<b>43,984.60</b>

TOTAL OCTOBER WARRANTS \$231,138.21

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