

City of Tea
Regular Meeting
August 2, 2010

A regular meeting of the Tea City Council was held at Tea City Hall on August 2, 2010 at 7:00 p.m.

Council President Joe Weis called the meeting to order at 7:02 p.m with the following members present: Sidney Munson, Brian Fowlds, Chuck Ortmeier, Herman Otten (arrived at 7:05), and Todd Boots. Also present was Finance Officer Dawn Murphy, Planning & Zoning Administrator Kevin Nissen, Administrative Assistant/Economic Development Director Jenni White, Utility Superintendent Thad Konrad and City Engineer Jason Kjenstad. Mayor John Lawler was absent.

AGENDA. MOTION 10-157. MOTION by Ortmeier, seconded by Fowlds to approve the August 2, 2010 agenda with the addition of Tea Park and Recreation Board. All members voted AYE.

MINUTES. MOTION 10-158. MOTION by Boots, seconded by Ortmeier to approve the July 19th, 2010 minutes. All members voted AYE.

WARRANTS. MOTION 10-159. MOTION by Fowlds, seconded by Ortmeier to approve the August 2, 2010 minutes. All members voted AYE. Warrants will be listed at the end of the minutes. At this time, 7:05, Councilmember Otten arrived.

TEA PARK AND RECREATION BOARD President Robert Hoffman discussed with the council the job description for a part time assistant. Dawn will put together an advertisement for approval at the next meeting. There was also a brief discussion on Auditors recommendation that the bank accounts should be under the same controls as the General Fund. Expenditures should be approved by the Council and checks should be signed by the Finance Officer and the Mayor. This is recommended due to the amount of money that they are taking in on a yearly basis. This will be discussed further at a later date. Robert also asked that the new sports complex have timers on their score boards and jock boxes for home plates.

TEA VOLUNTEER FIRE DEPARTMENT STATUE. Fire Chief Grant Van Riesen and Auxiliary President Linda Cook presented a proposal to put a fire fighter statue in front of the fire department to honor past, present and future fire fighters. The cost of the statue is \$2,500 with additional expenses for the base. **MOTION 10-160. MOTION** by Munson, seconded by Fowlds to donate \$1,000 towards the fire fighter stature and to coordinate with Thad the placement. All members voted AYE.

ZONING. Kevin gave an update of the projects on the Transportation Improvement Program. Lincoln County has made a motion to commit \$250,000 in 2015 to the engineering and design of Highway 106. The plan is on file at City Hall.

HWY 111 PROJECT. Jason gave an update on the Highway 111 Reconstruction Project. With all the rain the project is obviously behind schedule. They have been looking at options to speed up the project; however, the cost would be substantial. Due to the extreme wet conditions and to help move the project along, they are proposing to bring in some additional contract furnished borrow material to add to the existing material. This would be used up to Brian St. and would add approximately \$500,000 to the project. Jason will check with the contractor to see how we can reduce the costs.

HWY 111 IMPROVEMENT PROJECT PAY REQUEST. MOTION 10-161. MOTION by Fowlds, seconded by Boots to approve Pay Request 7 to Friessen Construction for the Hwy 111 Improvement Project in the amount of \$78,367.90. All members voted AYE.

BRIAN ST. EXTENSION/271 ST. OVERLAY PROJECT PAY REQUEST. MOTION 10-162. MOTION by Fowlds, seconded by Boots to approve Pay Request 5 to Friessen Construction in the amount of \$4,735.61. All members voted AYE.

GRUEN-WALD WATER/SEWER LINE. MOTON 10-163. MOTION by Otten, seconded by Ortmeier to allow Gruen-Wald Engineering Laminate to delay hooking up to the City water and sewer system until September 1, 2012. All members voted AYE.

SPENCER DRAINAGE. Jason presented an option to clean out the Spencer Pond drainage channel. Dakota Land Surveying & Engineering has a machine that can go into the channel and spray the vegetation. They would charge \$75.00 per hour plus chemicals. No decision was made.

APPOINTMENT OF POLICE CHIEF. MOTION 10-164. MOTION by Boots, seconded by Ortmeier to approve the appointment of Brian Ketterhagen as Police Chief, annual salary \$55,000 effective August 16, 2010. All members voted AYE.

SPECIAL ASSESSMENT BOND RESOLUTION 10-08-17. MOTION 10-165. MOTION by Fowlds, seconded by Ortmeier to approve and authorize the execution, Terms, Issuance, Sale and Payment of Special Assessment Bonds, Series 2010 in the Aggregate Principal Amount of not to Exceed One Million, Six Hundred Thousand (1,600,000) of the City of Tea, Lincoln County South Dakota. All members voted AYE. The entire resolution will be published separately.

COMMITTEE REPORTS. The police department building is in need of repairs to keep the birds out. It was the consensus of the council to have Thad get cost estimates and have the repairs done if under \$10,000; the pool will be closing on August 13th; There was discussion on sump pumps overloading the sewer system. There was discussion on the garbage/dumpster problem at the apartments on Main Ave. Kevin will send a letter to get it cleaned up and if it is not, begin fining them on August 15th. There was a lengthy discussion on people discharging their sump pumps into the sanitary sewer, which is a violation of city ordinances and is overloading the city lift stations. **MOTION 10-166. MOTION** by Otten, seconded by Boots to begin inspections on sump pumps and to issue a \$100.00 fine for the first offense and \$200.00 fine for second offense. All members voted AYE.

MOTION 10-167. MOTION by Ortmeier, seconded by Boots to adjourn at 9:32 p.m. All members voted AYE.

John M. Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

CITY OF TEA

WARRANTS PAID AUGUST 2, 2010

FINANCE 4142

AB Dick	1/5 copy charges	22.98
AB Dick	Toner	239.96
Aflac	Insurance	515.90
Brown & Saenger	1/4 Office Supplies	40.79
HDR	June Services	10,117.84
Independent Publishing LLC	Publishing	84.09
Mercedes Publishing	Legal Guide updates	90.60
Wellmark Blue Cross/Blue Shield	August Insurance	2,323.31

LIBRARY 4650

Demco	Label protectors/book support	229.85
Tea Area School Dist	Jan-Jun librarian	9,553.64

PLANNING & ZONING 4650

APA	Planning membership	90.00
AB Dick	1/5 copy charges	22.98
Brown & Saenger	1/4 Office Supplies	40.79
ICC	IBC & IRC Books & membership	683.18
Independent Publishing LLC	Publishing	24.46
Kloster, Sterling	Inspections	800.00
Lincoln County Register of Deeds	File plats	15.00

GOVERNMENT BUILDINGS 4192

Alltel	Phones	140.84
City of Tea	510 S. Main water	46.70
City of Tea	200 W. Maple water	34.20
City of Tea	600 E. 1st St. water	32.00
City of Tea	600 E. 1st St. water	43.10
Dakota Garage Doors	Repair door	230.00
Fink Electric	Outlets for copier	188.77
Knology	Maint Bldg	1.13
Mid American Energy	600 E. 1st	26.07
Mid American Energy	Maint Bldg	8.00
Mid American Energy	200 W. Maple	8.00
Overhead Door	Repair door	134.69
Xcel Energy	600 E. 1st St.	1,000.83
Xcel Energy	200 W. Maple	105.23
Xcel Energy	Maint Bldg	132.51

PUBLIC SAFETY 4210

Alltel	Phones	176.03
Brown & Saenger	Supplies	186.28

City of Tea	Water	36.20
Gary's Gun Shop	Bullets	184.90
Get N Go Fleet Program	Gas & car washes	801.64
J & M Transmission	Brakes	509.04
Knology	Phone	4.67
McLeod's	Tickets	129.26
Mid American Energy	Services	14.62
Midwest Alarm	Repair alarm	1,248.24
Pernell's Alignment	Align 07	30.00
Ralphs Repair	Oil change / evaluate 2009 Charger	119.80
Xcel	Services	230.70
Xcel	Warning siren	11.16

HIGHWAY/STREET 4312

Campbell's	Broom/shovels	128.92
Cenex	Gasoline	68.76
Dakota Earthworks, Inc.	Gravel for 271 St shoulder (St. Maint Fund)	545.49
Dakota Traffic Services LLC	Paint 271st St. (St. Maint Fund)	606.49
Eastern Farmers	Fuel	308.74
First Rate Excavate Inc.	Tanner Court drainage	1,250.00
Get & Go Fleet Program	Gasoline	119.86
Myrl & Roy's	Hot mix (St. Maint. Fund)	213.50
SD Federal Property Agency	Map file	150.00
Southeastern Electric Coop	Main Ave. lights	166.08
Southeastern Electric Coop	Stop lights	85.69
Southeastern Electric Coop	272nd St. lights	67.34
Topkote Inc.	Chip seal (St. Maint. Fund)	23,491.35
Xcel Energy	School crossing	8.20
Xcel Energy	School crossing	8.69
Xcel Energy	Street lights	2,597.16

PARKS/RECREATION 4501

A-1 Portable Toilets	Toilets for baseball fields	560.00
AB Dick	1/5 copy charges	22.98
City of Tea	N. restroom water	58.40
J.H. Larson	Parking lot bulbs	38.68
Ralph's Repair	Starter rope for mower	59.82
Reams Sprinkler Supply	Freight on part	6.93
Sunshine	Soap	8.27
Tea Park & Recreation	Background checks	900.00
The Tessman Co.	Chalk & spray	425.64
Van Diest Supply	Mosquito spray	3,531.00
Xcel Energy	Tennis courts	8.57
Xcel Energy	Batting cage	72.23
Xcel Energy	Ball fields	226.84

WATER 601

AB Dick	1/5 copy charges	22.98
Brown & Saenger	1/4 Office Supplies	40.79
Cenex	Gasoline	68.76

Dakota Supply Group	Meters	6,836.10
Get & Go Fleet Program	Gasoline	119.86
Independent Publishing LLC	Publish CCR	150.03
Lewis & Clark Rural Water	7,436,550 July Usage	15,404.46
One Call Systems	1/2 locates	77.40
Southeastern Electric	Lewis & Clark building	44.70
Southeastern Electric	Quinton St. tower	22.54
Xcel Energy	S. tower	8.20
Xcel Energy	Rural Water	32.63
Xcel Energy	N. tower	16.19

SEWER

Brown & Saenger	1/4 Office Supplies	40.84
AB Dick	1/5 copy charges	23.02
Cenex	Gasoline	68.75
City of Sioux Falls	Testing	168.72
Dakota Riggers & Tool	Lift cable	94.29
Eastern Farmers	Replace valve on propane tank	192.50
Get & Go Fleet Program	Gasoline	119.88
Malloy	Parts	8.14
One Call Systems	1/2 locates	77.41
Pfeifers	Blades for disc mower	21.90
Ralphs Repair	Generator battery	115.95
Southeastern Electric	High Pointe lift station	64.68
Tetra Tech	Testing	100.80
Xcel Energy	5th St. lift station	79.60
Xcel Energy	N. lift station	175.96
Xcel Energy	Lagoon building	1,441.01
Xcel Energy	S. lift station	490.88

511 SPORTS COMPLEX CAPITAL PROJECT FUND

Confluence	Services	500.43
Design & Develop Engineering LLC	Toto ball fields	3,950.00

512 HWY 111 CAPITAL PROJECT FUND

City of Brandon	Signal lights	3,500.00
Geotek	Testings	5,870.50
HDR Engineering	May construction services	30,591.35
Independent Publishing	Publishing	9.67
Laqua Logics, Inc	Televise Hwy 111 line	1,543.25
SECOG	Admin for Grant	3,000.00

TEAPOT DAY FUND

Argus Leader Media	Advertising	549.00
Automania	Advertising	250.00

JP Custom Graphics	Car show shirts	1,886.25
Independent Publishing LLC	Advertising	504.00
A-1 Porta Pros	Toilets for car show	160.00
Sunshine	Ice	215.52

3RD PENNEY POOL

Associated Supply Company	Brush	32.41
City of Sioux Falls	Testings	68.68
City of Tea	Water	1,183.90
Enviro Master	Toilet paper/soap	233.32
Hawkins Water Treatment	Pool chemicals	2,886.36
Mid American Energy	Services	1,364.17
SD Dept of Revenue	June sales tax	787.44
Sunshine	Supplies	38.70
Xcel	Pool	1,396.13

153,095.66

JULY PAYROLL

DEPARTMENT	GROSS PAY	SS/MED	RETIREMENT	TOTAL
Finance 4142	\$ 3,369.60	\$ 257.78	\$ 202.18	\$ 3,829.56
Public Safety 4210	\$ 13,393.80	\$ 982.19	\$ 923.84	\$ 15,299.83
Highway/Streets 4311	\$ 4,111.75	\$ 314.53	\$ 246.71	\$ 4,672.99
Recreation 4501	\$ 596.75	\$ 45.65	\$ -	\$ 642.40
Planning & Zoning 4650	\$ 4,143.36	\$ 315.48	\$ 248.60	\$ 4,707.44
Pool/Recreation 4501	\$ 21,302.42	\$ 1,629.65	\$ 1,278.15	\$ 24,210.22
Water Distribution	\$ 4,111.75	\$ 314.53	\$ 246.71	\$ 4,672.99
Water Clerk	\$ 834.50	\$ 62.30	\$ 50.06	\$ 946.86
Sewer Administration	\$ 4,112.99	\$ 314.67	\$ 246.76	\$ 4,674.42
Sewer Sanitary Clerk	\$ 834.74	\$ 62.34	\$ 50.10	\$ 947.18
			JULY TOTAL	225,777.65

